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PECB Certified Data Protection Officer CDPO

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PECB Certified Data Protection Officer (CDPO) Training

Overview

The Certified Data Protection Officer (CDPO) training course provides participants with the knowledge and skills required to understand, implement, manage, and maintain a Data Protection and Privacy Compliance Program based on internationally recognized privacy principles and regulatory requirements, including the General Data Protection Regulation (GDPR).

The course enables participants to understand the role and responsibilities of a Data Protection Officer (DPO), develop privacy governance frameworks, manage data protection risks, ensure compliance with privacy regulations, and support organizations in protecting personal data throughout its lifecycle.

Through practical examples, case studies, and implementation guidance, participants will learn how to establish privacy controls, conduct Data Protection Impact Assessments (DPIAs), manage data breaches, respond to data subject requests, and foster a privacy-aware culture within their organizations.

This training is suitable for professionals responsible for privacy, compliance, information security, governance, risk management, legal affairs, and data protection functions.

Training Objectives

By the end of this training, participants will be able to:

- Understand fundamental concepts and principles of data protection and privacy.
- Explain the role, responsibilities, and competencies of a Data Protection Officer (DPO).
- Understand GDPR requirements and international privacy regulations.
- Establish and manage a Data Protection Compliance Program.
- Develop privacy policies, procedures, and governance structures.
- Identify and classify personal and sensitive personal data.
- Understand lawful bases for processing personal data.
- Manage data subject rights and privacy requests.
- Conduct Data Protection Impact Assessments (DPIAs).
- Assess privacy risks and implement appropriate controls.

Develop privacy-by-design and privacy-by-default practices.

Manage third-party and cross-border data transfer requirements.

Establish data breach management and incident response processes.

Monitor compliance and perform privacy audits.

Promote privacy awareness and organizational accountability.

Prepare for the PECB Certified Data Protection Officer (CDPO) certification examination.

Training Outline

Module 1: Introduction to Data Protection and Privacy

Privacy and data protection fundamentals

Evolution of privacy regulations

Importance of personal data protection

Data protection principles

Global privacy landscape

GDPR overview

Key terminology and definitions

Module 2: Data Protection Officer (DPO) Role and Responsibilities

Role of the Data Protection Officer

DPO responsibilities under GDPR

Independence and reporting structure

Required competencies and skills

Interaction with regulators and authorities

Ethics and professional responsibilities

Building a privacy governance framework

Module 3: Privacy Governance and Compliance Framework

Privacy governance principles

Accountability requirements

Organizational privacy framework

Privacy policies and procedures

Roles and responsibilities

Compliance monitoring

Governance committees and reporting

Module 4: Personal Data Processing and Legal Requirements

Personal data and special categories of data

Data processing activities

Lawful bases for processing

Consent management

Legitimate interests

Purpose limitation

Data minimization

Accuracy and retention requirements

Module 5: Data Subject Rights Management

Right to be informed

Right of access

Right to rectification

Right to erasure ("Right to be Forgotten")

Right to restrict processing

Right to data portability

Right to object

Rights related to automated decision-making

Handling data subject requests

Module 6: Data Protection Impact Assessment (DPIA)

DPIA concepts and requirements

When a DPIA is required

DPIA methodology

Risk identification and analysis

Privacy risk assessment

Risk treatment planning

DPIA reporting and documentation

Practical DPIA exercises

Module 7: Privacy Risk Management

Privacy risk management framework

Threats and vulnerabilities

Privacy risk assessment methodologies

Risk evaluation and prioritization

Control selection and implementation

Residual risk management

Continuous risk monitoring

Module 8: Privacy by Design and Privacy by Default

Privacy by Design principles

Privacy by Default concepts

Integrating privacy into projects

Secure system development lifecycle

Data minimization techniques

Privacy engineering concepts

Technical and organizational measures

Module 9: Data Security and Protection Controls

Information security and privacy relationship

Access control management

Encryption and pseudonymization

Data classification

Data retention and disposal

Logging and monitoring

Backup and recovery considerations

Security control implementation

Module 10: Third-Party and Cross-Border Data Transfers

Vendor and processor management

Data Processing Agreements (DPAs)

Third-party risk assessments

Cross-border data transfer requirements

Standard Contractual Clauses (SCCs)

International data transfer mechanisms

Monitoring third-party compliance

Module 11: Personal Data Breach Management

Personal data breach concepts

Incident response lifecycle

Breach identification and classification

Notification requirements

Regulatory reporting obligations

Communication with affected individuals

Lessons learned and corrective actions

Module 12: Monitoring, Auditing, and Continuous Improvement

Privacy monitoring techniques

Internal privacy audits

Compliance assessments

Key Performance Indicators (KPIs)

Key Risk Indicators (KRIs)

Management reviews

Corrective actions and continual improvement

Module 13: Building a Privacy Culture

Privacy awareness programs

Employee training and education

Organizational accountability

Leadership engagement

Privacy communication strategies

Privacy maturity development

Module 14: Practical Workshops and Case Studies

GDPR compliance assessment

Privacy risk assessment workshop

DPIA practical exercise

Data breach response simulation

Data subject request handling scenarios

Third-party privacy assessment case studies

Real-world privacy implementation examples

Module 15: Certification Preparation

PECB CDPO certification requirements

Examination structure and domains

Practice questions and mock exams

Scenario-based discussions

Exam preparation techniques

Certification readiness assessment

Target Audience

Data Protection Officers (DPOs)

Privacy Officers

Compliance Managers

Information Security Professionals

Risk Managers

Internal Auditors

Governance Professionals

Legal and Regulatory Professionals

IT Managers and Consultants

Anyone involved in privacy and data protection compliance initiatives.